

VALENCIA/UCF CONCURRENT ASN-BSN PROGRAM ADMISSION CHECKLIST

Please complete both Valencia and UCF admission requirements simultaneously

***Failure to complete the following requirements by the posted deadlines may result in non-acceptance to BOTH Nursing programs.**

*** Make sure to verify that you have met all admission requirements including a 3.0 Overall GPA (see Step 2 for other GPA requirements), have all prerequisites completed (only statistics or anatomy & physiology II may be outstanding), and have a 78 on the composite of TEAS.**

VALENCIA	UCF
STEP 1	
Start 3 months Prior to Nursing Application Deadline	
<p>Attend a Valencia Health Sciences Information Session (strongly encouraged): www.valenciacollege.edu/health</p> <p>Attend a UCF BSN Information Session (strongly encouraged): https://nursing.ucf.edu/admissions/bachelors-degrees/</p> <p>Review Valencia College Traditional Track Program Guide: https://valenciacollege.edu/academics/programs/health-sciences/documents/program-guide-as-traditional-nursing.pdf</p>	
<p>D Submit an online Valencia Application for Admission and pay the \$35 Valencia application fee Admissions Valencia College Valencia College Then, satisfy the requirements for degree-seeking students and be in Active Student Status. Select AS: Nursing R.N. (Articulated) as your major. For questions regarding this general admission application, enrollment@valenciacollege.edu or 407-582-1507.</p>	<p>D If never a UCF student: Submit an online UCF Application for Admission and pay the \$30 UCF application fee (if applicable) https://www.admissions.ucf.edu. Select “Nursing Pending” as your major. 407-823-3000</p> <p>D If a previous UCF student: Apply for readmission through the Registrar’s Office at http://registrar.ucf.edu/readmission-application</p>
<p>D Request that all official college transcripts from all institutions (include High School transcripts or GED score report and official AP/CLEP/IB/ACE scores) are sent to Valencia and posted on your record. All transcripts must be on file before submitting your program application or your application will be denied. (If an address for Valencia does not automatically populate, use Admissions – West Campus, Valencia College, PO Box 3028, Orlando, FL 32802). It may take up to 20 business days to process transcripts, so it is important to submit as soon as possible.</p>	<p>D Request that all official college transcripts be sent to UCF, including official AP/CLEP/IB/ACE scores.</p>

D Submit official ATI TEAS scores to Valencia

If ATI TEAS was taken at another institution, students must request scores from the [ATI website](#) to be sent to Valencia. Next, students are required to complete the [ATI Matching Request form](#). It is recommended that the student verify receipt of their TEAS score report on their Valencia Atlas account (Check your Atlas account to ensure your official college transcripts were received at Valencia: Courses Tab; Registration; My Degree; Transcripts, Grades, & Holds) prior to the concurrent program application deadline. * **ATI TEAS is the only version accepted with a minimum composite score of 65. More information about ATI TEAS can be found on the Assessment Center webpage. Starting with the May 15th, 2023 deadline, TEAS scores must be less than 2 years old for Fall 2023 or later applications.**

Submit official TEAS scores to UCF (if TEAS taken outside of UCF, you must request ATI to send official score report to UCF). Paper copies of scores will not be accepted. It is recommended that the student verify receipt of their TEAS score report with UCF College of Nursing, **prior** to the concurrent program application deadline. **TEAS SCORE REPORTS WILL NOT BE ACCEPTED AFTER THE DEADLINE.**

*** Starting with the Sept. 15th, 2023 deadline, only TEAS 7 will be accepted.**

D Apply for financial aid (recommended) and be sure that the **Valencia FAFSA School Code 006750** is added on your FAFSA. [Home | Federal Student Aid](#)
Valencia Financial Aid: <http://valenciacollege.edu/finaid/> For Financial Aid questions, please visit the nearest Valencia campus [Answer Center](#) or email FinAidOffice@valenciacollege.edu from your Atlas email account.

PLEASE NOTE:

Students are not permitted to accept any federal financial assistance from UCF while co-enrolled.

STEP 2

D Once your transcripts are evaluated by Valencia (**it can take up to 20 business days**) and your coursework is posted to your Valencia transcript, you will be able to view your transferred courses in your Atlas account. To view your Valencia **transcript** in Atlas:

- Log in to your Atlas account <https://atlas.valenciacollege.edu>, Courses tab, Registration, "Transcripts, Grades & Holds," Academic Transcript, For Transcript Level, select Credit in the drop-down menu.
- **Transfer courses may need to be reviewed by an Advisor for potential course substitution or equivalency. Note: courses taken at other institutions may not be equivalent to Valencia Nursing Program course requirement (listed below in this document). Course substitution or equivalency must be on your Valencia record before submitting your program application or your application will be void.**

D Once your transcripts are evaluated by UCF and your coursework is posted to your UCF transcript, you will be able to view your transferred courses in your MyUCF account. To view your UCF Degree Audit on MyUCF:

- Log in to your myUCF account <https://my.ucf.edu>, Student Self Services tab > "View my Degree Audit">
- **Credits from Out of State or Private Institutions:** All incoming courses will be reviewed for UCF equivalency once you are admitted. The Transfer Credit Evaluation, located in your myUCF portal (navigate to Student Self Service > Other Academic) will list all courses received at the time of admission as well as any associated UCF equivalencies. For courses without a UCF equivalent, you will have the opportunity to upload a syllabus and the course will be evaluated. You will have limited time to submit syllabi if needed, so you should review the Transfer Credit Evaluation in myUCF at your earliest convenience.
- [UCF Transfer Student Resources - Registrar's Office](#)

- Must have a minimum 3.0 overall GPA (all undergraduate credits including all transfer coursework). Please see below for additional GPA requirements.**
- Must be in good academic standing. NOTE: Transfer students with completed coursework at Valencia College also need to have a minimum institutional/Valencia GPA of 2.0 at the time of applying (in addition to the minimum overall college GPA of 3.0).**
- Have completed a Florida Public Institution AA or meet [UCF's GEP](#) and foreign language requirement PRIOR to the first day of classes for the program OR Have completed a BS/BA from an accredited institution.**

UCF/VC Nursing Program Prerequisites

Have completed with grades of C or better in the following courses to be included in official transcripts sent to both UCF and Valencia

Valencia College requires prerequisites to be completed with a minimum combined GPA of 3.0 and a minimum grade of C.

PSY2012 General Psychology (*SYG 2000 does not substitute this course*)
HUN2202/HUN3011 Essentials of Nutrition with Diet Therapy
MCB2010C/MCB2004C/MCB3020C Microbiology
BSC1010C/BSC2010C General Biology I – Prerequisite for BSC2093C
BSC2093C Human Anatomy and Physiology I
OR
ZOO 3733C AND PCB 3703C Human Anatomy & Human Physiology

ZOO3733C is not equivalent to BSC2093C and PCB3703C is not equivalent to BSC2094C. These are not one on one substitutions; the entire Anatomy and Physiology sequence is a program substitution and must be completed at the same institution prior to applying. Required course substitution(s) must be on your Valencia record prior to applying.

AMH 2020 or POS 2041(Civic Literacy Requirement)
ENC1101 Freshman Composition I
HUM Humanities ([Core](#))
MGF1106 Liberal Arts Math I or any Gen. Ed. Math ([Core](#))

Valencia College requirement

UCF requirement

BSC2094C Human Anatomy and Physiology II
STA2023/STA2014 Statistics
DEP2004 Developmental Psychology

Students who have completed HUN1201/HUN2201 or another nutrition course of two or more credits that did not include Diet Therapy may request permission from HealthScienceApplications@valenciacollege.edu to complete the one-credit HUN2015 Diet Therapy for Health Professions.

*Red courses considered acceptable options for Valencia, but online Valencia substitution forms are still needed before submitting the Valencia Nursing application

*STA2023/STA2014 or BSC 2094C are the only prerequisites permitted to be in progress at the time of application.

Course substitution or equivalency must be on your Valencia record before submitting your program application or your application will be void.

STEP 3

Apply between May 1-15 for Fall Program, Apply between Sept. 1-15 for Spring Program

- **Submit the Valencia Nursing application (select Valencia/UCF Concurrent ASN-BSN) and pay the \$15 fee.**
Applications will only be available and accepted during the application window, May 1st thru May 15th for Fall term and September 1st thru September 15th for Spring term. Visit our website for more information on the application: [Nursing Programs | Valencia College](#) then click on Nursing Traditional, Daytime or Evening/Weekend webpages. **All admission requirements, including all prerequisites, must be met at the time you apply. Admission decision letters will be sent via Atlas email from HealthScienceApplications@valenciacollege.edu about 4-6 weeks after the application deadline. In order to be fully accepted into the Valencia/UCF Concurrent ASN-BSN program, you must receive acceptance letters from BOTH Valencia and UCF Nursing programs.**

****If you would like to be considered for both the Valencia/UCF Concurrent ASN-BSN program and the Valencia Traditional nursing program you must submit two separate Valencia Nursing applications.**

- Submit the UCF Nursing application (select Concurrent BSN – Valencia) online at <http://applications.nursing.ucf.edu/>**
- Admission decision letters will be sent to e-mails that were provided when requesting a UCF College of Nursing application.** Decision letters take about 6-8 weeks AFTER the application deadline.

STEP 4

- You must complete the Valencia Transfer Student Orientation** if you have never completed Orientation at Valencia. **(This orientation is not the same as the mandatory Valencia Nursing Program Orientation).** Students are able to sign up for orientation via Atlas. A hold will be placed on your record to prevent course registration and will be removed once you attend the Transfer Student Orientation. **(You may complete orientation after being accepted to the program).**

- If you have received an official acceptance email into the Valencia Nursing program via Atlas email (as part of the Valencia/UCF Concurrent ASN-BSN program), you must attend the mandatory Valencia Nursing Program Orientation.** Please check ATLAS email for Nursing Program Orientation and Compliance requirement, deadlines, and other important information. **Course registration instructions will be provided at this orientation. Must be at least 18 years of age at program start.**

- You must complete the UCF Transfer Student Orientation** if you have never completed Orientation at UCF. If you have received an official acceptance into the Valencia/UCF Concurrent ASN-BSN program, you must register for the UCF Orientation specific to the Valencia West Concurrent Nursing Program [Orientation • First Year Experience • UCF](#)
- A hold will be placed on your record to prevent course registration

- All students accepted to the Valencia/UCF Concurrent ASN-BSN program must attend a UCF College of Nursing Orientation.** Mandatory program orientation details are provided in the official acceptance emails from both institutions.

Questions about Valencia **general** application: enrollment@valenciacollege.edu

Questions about Valencia **Nursing** Application:

HealthScienceApplications@valenciacollege.edu

Questions about UCF Nursing Admissions: UCFNurse@ucf.edu

407-823-2744

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