

## SEMINOLE STATE/UCF CONCURRENT ASN-BSN PROGRAM ADMISSIONS CHECKLIST

*Please complete both Seminole State and UCF admission requirements simultaneously*

**\*Failure to complete the following requirements by the posted deadlines may result in non-acceptance to BOTH Nursing programs.**

**\*Make sure to verify that you have met all admission requirements including a 3.0 Overall GPA (see Step 2 for other GPA requirements), have all prerequisites completed, and have a 78% composite TEAS V or ATI TEAS score.**

SEMINOLE	UCF
<b>STEP 1</b> <b>(start 3 months prior to Nursing application deadline)</b>	
<b>Attend a Seminole State Concurrent Information Session (Dates and Times: <a href="http://www.seminolestate.edu/nursing">www.seminolestate.edu/nursing</a>)</b> <b>Attend a UCF BSN Information Session (Dates and Times: <a href="https://www.smore.com/1b67-bsn-applicant-information-session">https://www.smore.com/1b67-bsn-applicant-information-session</a>)</b>	
<ul style="list-style-type: none"> <li>○ Ensure you are a current Seminole State student with an active student account. If you are not, submit a Seminole State application for admissions (paper or online): <a href="https://www.seminolestate.edu/apply-register">https://www.seminolestate.edu/apply-register</a> <ul style="list-style-type: none"> <li>○ If you are <u>still completing</u> the pre-requisite classes needed prior to application select one of the options below:                             <ul style="list-style-type: none"> <li>▪ If you have <u>not already completed</u> an AA/GEP or Bachelor's degree from a regionally accredited institution declare <b>Associate in Arts (AA)</b> as your major in pre-nursing.</li> <li>▪ If you have completed all pre-requisite classes OR you <u>have already completed an AA or Bachelor's degree</u> from a regionally accredited institution OR <u>have met GEP requirements at UCF</u> select the option to go straight into the workforce and declare <b>Associate in Science in Nursing (RN-AS)</b>.</li> </ul> </li> <li>○ Once you have completed all pre-requisite classes and are ready to submit your nursing application packet for the program, please ensure your major is <u>RN-AS</u> for the term you intend to begin the nursing core classes.</li> </ul> </li> <li>○ Complete steps to enroll , including residency, orientation, etc: <a href="https://www.seminolestate.edu/future-students/how/">https://www.seminolestate.edu/future-students/how/</a>                      For questions regarding the admissions process to becoming a Seminole state student, please email <a href="mailto:admissions@seminolestate.edu">admissions@seminolestate.edu</a> or call 407-708-2050                 </li> </ul>	<ul style="list-style-type: none"> <li>○ <b>Submit an online UCF Application for Admission and pay the \$30 UCF application fee (if applicable) <a href="https://www.admissions.ucf.edu">https://www.admissions.ucf.edu</a>.</b>                      *If you are a current UCF student you do not need to reapply unless you are graduating with a Bachelor's degree prior to applying  <b>**General admission to UCF must be granted BEFORE a student can be considered for admission to UCF College of Nursing.</b> </li> <li>○ Select "Nursing Pending" as your major</li> <li>○ For questions regarding this general admission into UCF application, please refer to the link provided <a href="http://admissions.ucf.edu/apply/prospective/">http://admissions.ucf.edu/apply/prospective/</a> or call 407-823-3000.</li> </ul>

<ul style="list-style-type: none"> <li>○ <b>Request that <u>all</u> official transcripts, be sent to Seminole State, including <u>AP/CLEP/IB scores</u> and High School, to Seminole State Records Department (100 Weldon Blvd Sanford, FL 32774).</b></li> <li>○ AP and CLEP transcripts must be ordered through College Board: <a href="https://www.collegeboard.org/">https://www.collegeboard.org/</a></li> <li>○ Please note that it may take up to <b>30 business days</b> to process transcripts, so it is important to submit them as soon as possible.</li> <li>○ <b><u>It is recommended that the student verify receipt of all transcripts by contacting Seminole State at 407.708.4722 or visiting the nearest Seminole State campus.</u></b></li> </ul>	<ul style="list-style-type: none"> <li>○ <b>Request that all official college transcripts from <u>every collegiate institution previously attended</u> be sent to UCF, as well as any AP, IB, CLEP/AICE scores (or other exams awarding college credit)</b></li> <li>○ AP and CLEP transcripts must be ordered through College Board: <a href="https://www.collegeboard.org/">https://www.collegeboard.org/</a></li> <li>○ If all official and updated transcripts were submitted to UCF as part of your general admission, you do not have to resend as part of your Nursing application</li> <li>○ <b><u>ALL</u> documentation sent to SSC must also be sent officially to UCF and <u>ALL</u> documentation sent to UCF must also be sent officially to SSC</b></li> </ul>
<ul style="list-style-type: none"> <li>○ <b>Submit official TEAS scores to Seminole State</b> (if TEAS taken outside of Seminole State, you must request ATI to send an official score report to Seminole State). <a href="http://www.atitest.com">www.atitest.com</a> Paper copies of scores will not be accepted.</li> <li>○ <b>SSC will accept TEAS V scores until August 31, 2018</b></li> <li>○ <b>Individual TEAS scores expire two years from the date the exam is taken.</b></li> </ul>	<ul style="list-style-type: none"> <li>○ <b>Submit official TEAS scores to UCF</b> (if TEAS taken outside of UCF, you must request ATI to send an official score report to UCF). <a href="http://www.atitest.com">www.atitest.com</a> Paper copies of scores will not be accepted. TEAS SCORE REPORTS WILL NOT BE ACCEPTED AFTER THE DEADLINE.</li> <li>○ <b>UCF will accept TEAS V scores until December 31, 2017</b></li> <li>○ <b>Individual TEAS scores expire two years from the date the exam is taken.</b></li> </ul>
<ul style="list-style-type: none"> <li>○ <b>Apply for financial aid (recommended)</b> and be sure to include Seminole State code 001520 on your FAFSA. <a href="http://www.fafsa.ed.gov/">http://www.fafsa.ed.gov/</a></li> <li>○ Seminole State Financial Aid: <a href="http://www.seminolestate.edu/financial-aid/">http://www.seminolestate.edu/financial-aid/</a>.</li> <li>○ For Financial Aid questions please email <a href="mailto:FAHelp@seminolestate.edu">FAHelp@seminolestate.edu</a> from your Livemail email account or visit the nearest Seminole State campus.</li> <li>○ Log in to your MySeminoleState account to view your <b>TO DO LIST</b></li> <li>○ Complete <b>all</b> items on your <b>TO DO LIST</b></li> </ul>	<p><b>**Concurrent nursing students receive financial aid through SSC <u>ONLY</u> while completing their ASN degree. DO NOT accept ANY financial aid from UCF until <u>AFTER</u> completing your ASN at SSC. You may not accept financial aid from two different collegiate institutions at the same time.</b></p>

## STEP 2

- Once your transcripts are evaluated by Seminole State (**can take up to 30 business days**) and your coursework is posted to your Seminole State transcript, you will be able to view all your transferred courses in your Seminole State unofficial transcripts.
  - To view your Seminole State unofficial **transcript**:
    - Log in to your MySeminoleState account <https://my.seminolestate.edu/> , My Academics, Transcripts, “View my unofficial transcript”.
- Unofficial transcript helpful video:**  
<http://www.seminolestate.edu/media/eservices/UnofficialTranscript.mp4>
- Once your transcripts are evaluated by UCF and your coursework is posted to your UCF transcript, you will be able to view your transferred courses in your MyUCF account. To view your myKnight audit on MyUCF:
    - Log in to your myUCF account <https://my.ucf.edu> , Student Self Services tab> “View my Degree Audit”>
    - Please check your **myKnight audit** in myUCF to determine if these prerequisite courses have been accepted at UCF towards your Nursing degree
    - For questions regarding your transcripts or degree audit, please contact the UCF College of Nursing at 407-823-2744.
    - If you have taken any of your **Nursing Program Prerequisites** out of state or at a private institution, you must submit a petition prior to the application deadline to request a course equivalency or course substitution. [http://www.nursing.ucf.edu/Assets/files/UG-TransferCourse\\_PetitionInstructions.pdf](http://www.nursing.ucf.edu/Assets/files/UG-TransferCourse_PetitionInstructions.pdf)
- \*If you have taken **General Education** courses out of state or at a private institution, you must submit a transfer evaluation request to Academic Services at <http://www.academicervices.ucf.edu/transfer-credit/>  
\*\*Check your overall cumulative GPA on your UCF degree audit once all courses are transferred, it must be at least a 3.0 to be eligible for admission.

### Admission Requirements

- **Must have a minimum 3.0 overall/Cumulative GPA (all undergraduate credits including all transfer coursework).**
- **Have completed an AA degree at Seminole State or at a Florida Public Institution OR meet UCF’s GEP requirement PRIOR to the first day of classes for the program OR Have completed a BS/BA from an accredited institution.**
- **Completion of UCF’s foreign language requirement (by program start date)**
- **Earn a minimum score of 78% on the TEAS test**
- **Have completed with grades of C or better the following courses (students with all completed prior to application deadline will be most competitive):**

**BSC2093C/ZOO3733C** -- Anatomy and Physiology I

**BSC2094C/PCB3703C** -- Anatomy and Physiology II

**MCB2010C/2004C/3020C** -- Microbiology

**PSY2012** -- General Psychology (**SYG2000 does not substitute for this course**)

**DEP2004** -- Developmental Psychology (**SOW3104 does not substitute for this course**)

**ENC1101** -- English I/Freshman Composition I

**HUN2202/3011** -- Essential of Nutrition with Diet Therapy (**HUN1201, 2201 does not substitute for this course**)

**General Education Humanities** -- Any three credit course that satisfies Seminole State’s Gen Ed. Humanities requirement

**STA2023** -- Statistical Methods

**MAC1105** – College Algebra

**BSC2010C/1010C** – Biology I

\* One prerequisite course may be outstanding to apply, but students with all courses completed will be most competitive.

### STEP 3

Check Deadlines online at <http://www.nursing.ucf.edu/admissions/undergraduate-programs/details/application-deadlines>

**\*\*The application link will be active for one week only for each admissions cycle.**

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| <ul style="list-style-type: none"><li>○ <b>Submit the Seminole State Nursing program Paper Application</b> <a href="http://www.seminolestate.edu/nursing">www.seminolestate.edu/nursing</a> → programs and applications → click on generic → scroll down to: program application packet.</li><li>○ Visit <a href="http://www.seminolestate.edu/nursing">www.seminolestate.edu/nursing</a> for “Apps and Deadlines.” Applications will only be accepted during the application window.</li><li>○ <b>Admission decision letters will be sent via live mail email 6-8 weeks after the application deadline. In order to be fully accepted into the Seminole State/UCF Concurrent ASN-BSN program, you must receive acceptance letters from BOTH Seminole State and UCF Nursing programs.</b></li></ul> | <ul style="list-style-type: none"><li>○ <b>Complete UCF Nursing Application (select Concurrent BSN – Seminole State)</b> online at <a href="http://applications.nursing.ucf.edu/">http://applications.nursing.ucf.edu/</a></li><li>○ Save <a href="mailto:UCFNurse@ucf.edu">UCFNurse@ucf.edu</a> as a contact on your e-mail provider since all official communications will be received from this address.</li><li>○ <b>Admission decision letters will be sent to e-mails that were provided when requesting a UCF College of Nursing application.</b> Decision letters take about 6-8 weeks AFTER the application deadline.</li></ul> |
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### STEP 4

**If you have received an official acceptance letter into the Seminole State Nursing program via email you must attend the mandatory Seminole State Nursing Program Orientation.**

**Course registration instructions will be provided at this orientation.**

Please check your Live Mail email daily for information.

If you have received an official acceptance letter into the Seminole State/UCF Concurrent ASN-BSN program, **and you are a new UCF student**, you must register for the UCF Orientation specific to the Seminole State Concurrent Nursing Program <http://orientation.ucf.edu/register> A hold will be placed on your record and will be removed once you attend the Orientation. **This hold would prevent course registration.**

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